

**NORTHERN TOWNSHIP COVID-19 BUSINESS RELIEF FUND**  
**APPLICATION FORM**

**Program Information:** This grant program is to aid in providing financial assistance to businesses impacted by the COVID-19 pandemic since March 1, 2020. *Funds are limited and submitting an application is no guarantee of funding.* **Applications will be accepted through November 4, 2020.**

**Eligibility Notes:** All Business applicants must be physically located in Northern Township and have an active registration with the MN Secretary of State (or an active daycare license). Only applicants that show a decline in revenue as a result of the COVID-19 pandemic will be considered. Exception: New businesses (with less than 24 months of revenue history) may apply for reimbursement of COVID-related expenses. See last page of application.

**Applicant Information**

Business Legal Name: \_\_\_\_\_

Business Operating Name (if different): \_\_\_\_\_

Business Contact Name / Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

**Employee Count:** Full-time employees \_\_\_\_\_ Part-time employees \_\_\_\_\_

**Business Description (include product/industry):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Month/Year Operations Began:** \_\_\_\_\_

**Business Ownership:** Provide name and ownership percentage of each owner who holds at least 20% ownership:

Legal Name	Ownership %

**COVID-19 Impact**

Briefly explain how the business was impacted by COVID-19 pandemic:

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**Was your business closed for a period of time during the pandemic?**

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**List other COVID-related funding (grants or loans) received to-date:**

Program	Amount	Grant/Loan

Revenues from March 1, 2019 through July 31, 2019: \$ \_\_\_\_\_

Revenues from March 1, 2020 through July 31, 2020: \$ \_\_\_\_\_

**Required documentation Information**

Please submit financial statements (Profit & Loss Statement) for the period of **March 1, 2019 through July 31, 2019** and **March 1, 2020 through July 31, 2020**. A Profit/Loss Certification form is provided if in need of a template. Northern Township/Greater Bemidji reserves the right to request additional documentation and financial information to assure your eligibility.

**BUSINESS CERTIFICATION:**

I certify that all information provided herein is true and accurate and that the official signing this form has authorization to do so.

\_\_\_\_\_  
Name/Title of Authorized Business Representative

\_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Authorized Business Representative

Please email completed applications to [tfettig@greaterbemidji.com](mailto:tfettig@greaterbemidji.com) or [dhengel@greaterbemidji.com](mailto:dhengel@greaterbemidji.com) or mail/drop off at Greater Bemidji, Inc. 102 1st Street West, Suite 101, Bemidji, MN 56601

**FOR NEW BUSINESSES ONLY -**

